

**Cherwell District Council**

**Licensing Sub Committee**

Minutes of a meeting of the Licensing Sub Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 3 November 2011 at 10.00 am.

**6. Constitution of the Sub Committee**

The Membership of the Licensing Sub-Committee for this meeting was Councillors Blackwell (Chairman), Gibbard and Ilott.

**7. Declarations of Interest**

There were no declarations of interest.

**8. Premise Licence Determination Hearing**

Calvin Bell Director  
Andy Preston Head of Service

**Cherwell**  
DISTRICT COUNCIL  
NORTH OXFORDSHIRE

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Please ask for **Licensing**  
Direct Dial **01295 753744**

Our ref **PRM 0608**  
Fax **01295 221878**

Your ref  
Email **[licensing@cherwell-dc.gov.uk](mailto:licensing@cherwell-dc.gov.uk)**

04 November 2011

Dear Sir/Madam,

<b>NOTICE OF DETERMINATION – LICENSING ACT 2003</b>	
<b>Premises:</b>	<b>John Paul II Centre, Causeway, Bicester</b>

I refer to the hearing of the Licensing Sub-Committee on at which the Sub-Committee considered an application in respect of the above premises for the grant of a premises licence under the Licensing Act 2003. The decision contained in this letter is a decision of the Licensing Authority.

**The application for a Premises Licence was granted subject to the following conditions:**

- **The CCTV system shall incorporate a recording facility which shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the integrity of the recorded image and a complete audit trail maintained. The system will comply with the Data Protection Act 1998 and all signs as required will be clearly displayed. The system will be mainly external and shall be maintained and fully operational at all times;**
- **A Hire agreement shall be submitted and agreed with Thames Valley police.**
- **All external doors / windows must be kept closed, other than for access and egress, in all rooms when events involving amplified music or speech are taking place.'; and**
- **'The Designated Premises Supervisor or a nominated representative shall be on site for the duration of all events and shall receive and respond to complaints throughout the duration of all noisy events.'**

You have a right of appeal against this decision to the Magistrates' Court within 21 days of the date of this letter. The relevant Magistrates Court for the area is;

Northern Oxfordshire Magistrates Court  
The Courthouse  
Warwick Road  
Banbury  
Oxon  
OX16 2AW

Tel: 01295 452000  
Fax: 01295 452050

Finally, if you have any queries regarding this notice, please contact a member of the Licensing Unit on 01295 753744.

Yours faithfully



Natasha Barnes  
Licensing & Vehicle Parks Manager

Copies to	Relevant Agent/Solicitor of the Applicant (if any)
	Relevant Responsible Authorities (if any)
	Relevant Interested Parties (if any)

The meeting ended at 11.30 am